

## **SESSION LISTING**

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### **STUDENT SESSIONS**

**1. A Deeper Dive: Comparing A/B File Data to Data Synced via Ed-Fi**

This session will cover an in-depth exploration of discrepancies in your data and their solutions.

***Presenter: Kari P. Johnson, MDE***

***Session Time: 9:15 am – Room CC 117***

**2. Overview for Reporting VPK/EC Dual Enrollment – VIRTUAL SESSION**

In this session we will briefly go over the process for reporting VPK/EC dual reporting, with different scenarios.

***Presenter: Marilyn Loehr, MDE***

***Session Time: 10:25 am – Room CC 211***

**3. JMC New Family Enrollment + Q&A**

In this session we will explore the newly released New Family Enrollment Portal and have time for questions and answers.

***Presenter: Paul Freid, JMC***

***Session Time: 10:25 am – Room CC 212***

**4. Postsecondary Enrollment Options PSEO and MARSS Student Data – VIRTUAL SESSION**

PSEO and MARSS go hand in hand...most of the time. We will cover the PSEO/MARSS coding guidelines, exceptions, frustrations, and how to make the most of your MARSS/PSEO Reports. Communication and support from MDE is intended to make MARSS student tracking smoother.

***Presenter: Jeanne Krile, MDE***

***Session Time: 12:10 pm - Room CC 211***

**5. Care and Treatment Reporting in MARSS – VIRTUAL SESSION**

MN Public School Students placed in a Care and Treatment Center whether in a day or residential setting require specific nuances in the reporting within MARSS. This session will give guidance in the various scenarios which will include coding, funding streams, deadlines, responsibility (and flexibility) in serving the student with instruction, other misc. related reporting clarity needed.

***Presenter: Tara Chapa, MDE***

***Session Time: 1:20 pm – Room CC 211***

**6. Transportation Reporting and Special Situations – VIRTUAL SESSION**

This session will discuss a few unique transportation situations, for example, special education, homelessness, care and treatment, and 504 plans. There will be a discussion on how transportation is reported and what a district's responsibilities are.

***Presenter: Kelly Garvey, MDE***

***Session Time: 2:30 pm - Room CC 211***

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### **FINANCE SESSIONS**

**1. Special Education Finance Updates**

This presentation will review general special education updates, including paraprofessionals, transportation reporting, using federal funds for tuition billing along with data reporting in SEDRA.

***Presenter: Paul Ferrin, MDE***

***Session Time: 9:15 am – Room CC 213***

**2. Top Things to Know about General Education and Levy**

Kristine, Jason and Kelly from MDE, School Finance, will provide an overview of the top things you need to know about general education revenue and levy. Attendees are encouraged to refer to their General Education Revenue and Levy Limitation Certification MFR reports to follow along.

***Presenter: Kristine Anderson, Jason Reil, Kelly Wosika, MDE***

***Session Time: 10:25 am – Room CC 213***

**3. UFARS Hot Topics**

This session will provide FY25 UFARS Updates and UFARS Coding Guidance.

***Presenter: Deb Meier & Molly Koppes, MDE***

***Session Time: 12:10 pm – Room CC 213***

**4. Year End Already?**

Before you blink, the end of the fiscal year will be upon us. This session is designed for both new and seasoned staff members who wish to gain a deeper understanding of the year-end process. Participants will receive information regarding previously announced changes, strategies for preparation, and recommended best practices.

***Presenter: Christine Schmitt, Amanda Tykwinski, Amanda Appel - SWWC***

***Session Time: 1:20 pm – Room CC 214***

**5. SMART Finance**

Come and see the new features in SMART Finance. Reminders and tips will be provided to make users more efficient. Bring your questions and ideas.

***Presenter: Stefanie Sylte, SMART Systems***

***Session Time: 2:30 pm – Room CC 213***

**6. Audit Potpourri**

Discussion will be held on a variety of topics, such as new accounting standards, what to expect during an audit, single audits, and various others.

***Presenter: Kyle Krueger, Hoffman & Brobst, PLLP***

***Session Time: 2:30 pm – Room CC 214***

## **SESSION LISTING**

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### **PAYROLL SESSIONS**

**1. Staff Automated Report (STAR): Planning for Success – VIRTUAL SESSION**

This presentation includes a review of resources and tools available to ensure districts are in compliance with licensure requirements. This session will include information on requesting special permissions and planning for STAR in the fall 2025. Time will be allotted to answering questions.

***Presenter: Caren Custer, PELSB***

***Session Time: 9:15 am – Room CC 211***

**2. SMART HR/eR**

Come and see new features in SMART HR/eR. Reminders and tips will be given to make you more efficient. Bring your questions and ideas.

***Presenter: Stefanie Sylte, SMART Systems***

***Session Time: 10:25 am – Room CC 117***

**3. Americans with Disabilities Act**

The Americans with Disabilities Act makes it unlawful to discriminate in employment against a qualified individual with a disability. Join us in this session as we talk through your responsibilities as an employer and how to turn an intimidating law into a simple and streamlined process.

***Presenter: Abby Polzine, SWWC***

***Session Time: 10:25 am – Room CC 214***

**4. Employer Reporting Payroll Submissions**

TRA will present on payroll reporting requirements. We will discuss statutory and eligibility limitations, accurate submission practices and correction protocols. We're here to answer your questions!

***Presenter: Sonja Parr-Baker & James Thompson, MN Teachers Retirement Association***

***Session Time: 12:10 pm – Room CC 117***

**5. Navigating the Family Medical Leave Act (FMLA)**

Whether you are wanting to learn more specifics about FMLA leave, or looking for a general overview, join us as we talk through the requirements of FMLA, determining when an employee qualifies, how it could intertwine with ADA and the steps to take before, during, and after the leave has concluded. We will turn a less than exciting topic into an engaging and informative experience!

***Presenter: Abby Polzine, SWWC***

***Session Time: 12:10 pm – Room CC 214***

**6. Learn to Effectively Work with MN Unemployment Insurance**

The MN Unemployment Insurance (UI) Program will speak with you about how some employers are conducting their UI business well and how others sometimes struggle, which is often associated with additional UI costs and frustration. They will focus on:

- Wages to report to UI
- Between Terms Provision
- Managing Your Unemployment Insurance Cost

Hear UI talk about real world situations and the actions you can take in your office to work most efficiently with the UI Program and help reduce your UI cost.

***Presenter: Aaron Tell & Amber Stowe – MN Unemployment Insurance (UI) Outreach***

***Session Time: 1:20 pm – Room CC 213***

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### **PAYROLL SESSIONS CONTINUED:**

**7. SMART Payroll – Back to the Basics**

This presentation is designed to educate our users on efficiencies within the SMART Systems that will allow them to meet their payroll requirements under federal and state laws. Through payroll operations we will also take a step back to the basics of processing within SMART. How does the operation of your payroll compare? Bring your questions and suggestions!

***Presenter: Bethany Lacek, SWWC***

***Session Time: 2:30 pm – Room CC 212***

### **ALL ATTENDEES SESSIONS**

**1. The Not-So-Frequent (but still important!) Things You Should Know**

When you are busy keeping up with the day-to-day tasks, there isn't always time to dig into other things! This session will provide information on records retention, negotiations, and more.

***Presenter: Tiffany Gustin - MSBA***

***Session Time: 9:15 am – Room CC 214***

**2. E-Rate Overview**

In this session, Wendy Borchert and Becky Laleman will provide an overview of the E-Rate process and review some important points that will make your E-Rate process easier. They will also take your questions!

***Presenter: Wendy Borchert & Becky Laleman, SWWC***

***Session Time: 9:15 am – Room CC 212***

**3. An Overview of “Old and New” Long-Term Facilities Maintenance Information and Guidance to include Legislative Changes for FY27 10-Year Plan Preparation**

This session will provide complete information for FY27 LTFM 10-Year budget/project planning to include “new” guidance, web postings and legislative changes to the LTFM program.

***Presenter: Sarah C. Miller, MDE***

***Session Time: 12:10 pm – Room CC 212***

**4. Medicaid in Education: Navigating Third-Party Reimbursement**

This session will provide an overview of Medicaid in Education and billing for IEP/IFSP Health Related Services, focusing on how it benefits your district and ways to maximize reimbursement. Participants will learn about eligible Medicaid expenditures, the billing process, an overview of reimbursement rates and where the data comes from for submitting claims to the Department of Human Services (DHS), and much more!

***Presenter: Dellynn Monson & Danielle Brandt, SWWC***

***Session Time: 2:30 pm – Room CC 117***